



The Ross Ragland Theater Guild

200 North 7th Street
Klamath Falls, OR 97601
541-884-0651, Ext. 18
www.rrtheater.org

"Join the Guild and make a difference at the Ragland!"

The Ross Ragland Theater Guild is a service organization, the purpose of which is to assist The Ross Ragland Theater in achieving its mission and stated goals, with autonomy and freedom to pursue activities and goals that promote the performing arts in the community.

Membership Application

(The Guild's membership year is from September 1 to August 31)

Name (please print clearly) _____

Mailing Address _____

City, State and Zip Code _____

Email Address (please print clearly!!) _____

Telephone Nos.: Home _____ Cell _____

Birthday (Month/Day) _____

MEMBERSHIP CATEGORY

_____ Active Membership: Annual Dues: \$20 Student: free (prorate dues after January)
Duties: SEE BACK OF FORM TO MARK AREAS OF INTEREST

_____ Associate Membership: Annual Dues: \$40
Duties: Support of the Guild's fundraising and volunteer efforts, but, otherwise, associate members do not work as active volunteers. Associate members are invited to all member functions and also receive periodic newsletters.

Mark your choice of membership, make your check payable to "The Ross Ragland Theater Guild" and return your completed application form and check to The RRT Guild, 218 North 7th Street, Klamath Falls, OR 97601.

Please read and initial the following and then sign in the space provided below:

_____ I agree that, as a volunteer for The Ross Ragland Theater Guild and a representative of The Ross Ragland Theater, I will arrive on time for assignments, dress appropriately, perform all assigned duties and maintain professional decorum and a positive attitude at all times. I will read and be familiar with the information presented in the Usher Handbook and the RRT Guild Guidelines.

Date

Signature of Applicant

*Applicants under 18 must have parent signature: _____

VOLUNTEER REQUIREMENTS, DUTIES AND POSITIONS

General Requirements For All Usher Positions

- 1. Excellent interpersonal skills and ability to work with others as a team.
- 2. Customer service skills, i.e., pleasant demeanor, considerate and compassionate, helpful.
- 3. Ability to climb stairs and stand for extended periods (accommodations can be made).
- 4. Knowledge of the theater and its seating arrangements and emergency procedures.

Additional Requirements Needed For Specific Positions

- 1. Cash handling.
- 2. Fast-paced customer service skills.
- 3. Current OLCC server's permit (*on file and in hand*).
- 4. Leadership and managerial skills.
- 5. Assist with food or beverage service.

Hospitality Volunteers Provide Meals And Snacks For Performers

- 1. Knowledge of performing artists' hospitality requirements.
- 2. Menu planning and shopping.
- 3. Food preparation, cooking, serving and/or clean-up.

Community Production Volunteers Assist With Local Productions

- 1. Set and prop construction and painting.
- 2. Costume construction, alteration and repair (*sewing and mending*).
- 3. Make-up and hair styling.
- 4. Backstage crew (*movement of props or large set pieces in semi-darkness*).

POSITIONS AVAILABLE

*Please check those positions in which you may be interested.
However, you may be asked to assume one or more positions not checked.*

Theater Usher___ Event Coordinator___ OLCC Licensed Server___
Hospitality Host and Server___ Special Events or Projects___ Community Production Volunteer___

Please list any special abilities, talents or skills you possess that might benefit the Guild or the theater:

Do you hold a current OLCC servers' license? Yes___ No___ (please provide a copy)

Would you give your permission for the Ross Ragland Guild or Theater to use any pictures that may be taken of you for publicity? Yes___ No___

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FOR OFFICE USE ONLY

Payment Type:	Cash___	Check___	Credit Card___	Date Paid/Amount_____
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